

Cummings

January 1978

FORWARD

This edition of the Constitution and By-laws of the California High School Speech Association supersedes all previous editions.

After January of 1978 it is anticipated that no new publication of this document will be required for a number of years. Due to high printing costs, the California State Speech Council voted to have this professionally printed version published one time rather than publishing the entire document yearly. From this date forward all constitution and by-laws changes will be provided as single page replacements distributed to member schools through league presidents.

Coaches are asked to cooperate with the CSSC in saving Association costs in the following manner.

1. Please insert new pages and remove old pages as soon as they are distributed.
2. Please keep the Constitution and By-laws in a file or other secure place where it is not likely to be misplaced or lost.
3. Please be certain that this document is left for any person who replaces you in your position as forensic coach.

Thank you for your cooperation in our attempt to save your Association's funds.

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CONSTITUTION OF THE  
CALIFORNIA HIGH SCHOOL SPEECH ASSOCIATION

ARTICLE I NAME

SECTION I. The name of this organization shall be the California High School Speech Association. (Referred to as CHSSA.)

ARTICLE II PURPOSES

SECTION I. To foster a healthy and well-rounded curricular and extra-curricular speech program for the high schools of California.

SECTION II. To organize, supervise, and determine rules for the California State Speech Tournament.

SECTION III. To coordinate the activities of the various speech leagues of the state.

SECTION IV. To provide liaison with the National University Extension Association (NUEA) representative for California.

SECTION V. To improve the coordination of the high school and college curricular and extra-curricular speech programs.

SECTION VI. To provide the necessary funds for the operation of the State Speech Tournament and the operation of the Association.

SECTION VII. To provide liaison between the various speech leagues in California and the Association of California School Administrators. (ACSA)

SECTION VIII. No substantial part of the activities of the Association shall consist of carrying on propaganda, or otherwise attempting to influence, legislation, and the Association shall not participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of any candidate for public office.

SECTION IX. The property of this Association is irrevocably dedicated to "Scientific and Educational" purposes meeting the requirements for exemption provided by Section 214 of the Revenue and Taxation Code, and no part of the net income or assets of this organization shall ever inure to the benefit of any director, officer or member thereof or to the benefit of any private persons. Upon the dissolution or winding up of the Association its assets remaining after payment, or provision for payment, of all debts and liabilities of this Association, shall be distributed to a nonprofit fund, foundation, or association which is

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organized and operated exclusively for "Scientific and Educational" purposes and which has established its tax exempt status under Section 501(c) (3) of the Internal Revenue Code.

#### ARTICLE III MEMBERSHIP

SECTION I. Membership shall be open to all California high schools and junior high schools that include the ninth grade upon payment of any dues established and the filing of required membership application.

SECTION II. Associate membership shall be open to all secondary teachers who are non-sponsors of speech programs, college and university instructors, and other interested persons or institutions. Associate membership does not make an institution eligible for the State Qualifying or State Championship competition.

#### ARTICLE IV LEGISLATIVE POWERS

SECTION I. The legislative powers of this organization shall be vested in a California State Speech Council (CSSC).

SECTION II. Membership of the CSSC shall be composed of:

- A. Duly elected officers.
- B. Area Chairpersons - one area chairperson per designated areas I, II, III, and IV.
- C. Curriculum Representatives - one curriculum representative per designated areas I, II, III, and IV.
- D. League Representatives - one representative per league, but not more than four league representatives per designated areas I, II, III, and IV. Representatives-at-large may be appointed by area chairpersons to bring the number of league representatives to the maximum total of four per designated areas I, II, III, and IV.
- E. A non-voting representative from the California Department of Education.
- F. A non-voting representative from the Association of California School Administrators.
- G. A non-voting representative of Associate Members.
- H. The following non-voting members:
  1. The editor of the BULLETIN.
  2. the secretary of CHSSA.
  3. The treasurer of CHSSA.

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- I. The immediate past-president of CHSSA, for a period of not more than two years.
- J. No member of CSSC may hold more than one voting position. A proxy vote will be allowed only to a non-CSSC member who has been properly designated by the absent CSSC member.

SECTION III. The CSSC shall have the power to:

- A. Establish a State Speech Tournament.
- B. Establish procedures for qualifying for the State Speech Tournament.
- C. Establish yearly dues for all schools and entry fees for the State Tournament.
- D. Appoint and instruct the CHSSA representatives to the annual NUEA Committee on Discussion and Debate.
- E. Determine such policies and procedures as shall be necessary to carry out the purposes of CHSSA.
- F. The CSSC shall have the power to admit new leagues, hearing qualifications for membership as determined by CSSC. The procedure determined in Article VIII-Amendments shall be followed.
- G. Establish yearly dues for individual associate membership.

SECTION IV. A quorum of CSSC shall consist of three-fourths of the voting membership.

#### ARTICLE V EXECUTIVE POWERS

SECTION I. The executive powers of the organization shall be vested in a president, two vice presidents, a secretary, a treasurer, and an editor of the SPEECH BULLETIN of CHSSA.

SECTION II. The president and vice-presidents shall be elected from and by the membership of the CSSC. The secretary, the treasurer, and the editor shall be appointed by the president.

SECTION III. The president shall have the power to:

- A. Represent the CHSSA in all professional relationships.
- B. Preside at all meetings of the CHSSA and/or CSSC.

SECTION IV. One of the vice-presidents shall assume the president's powers when so directed by either the president or a three-fourths majority vote of the CSSC.

- A. One vice-president shall serve as coordinator of curricular activities.

- B. One vice-president shall serve as coordinator of forensic speech activities.

SECTION V. The secretary shall maintain such records as are deemed necessary and conduct correspondence. The treasurer shall receive and disburse CHSSA funds as directed by CSSC. The editor shall supervise the publication of the SPEECH BULLETIN.

#### ARTICLE VI JUDICIAL POWERS

SECTION I. The CSSC shall interpret the constitution and by-laws in all cases brought before it for adjudication.

SECTION II. Any member school may be reprimanded for violation of this Constitution or By-laws by a majority of a committee comprised of the four Area Chairpersons and the CHSSA President. A request for investigation shall be brought before the committee by any Area Chairperson or officer of the CSSC.

- A. All investigations of the committee shall follow a prescribed procedure.
  1. The request must be in writing.
  2. The request must be made by a representative of a member school.
  3. The request must specify the alleged violation.
  4. Reasonable notice shall be given to all member schools which may be involved. Said notice shall state the nature of the violation to be considered. This procedure shall not be used in the case of violations during actual operation of the state tournament.
  5. The committee shall meet with the member school representative initiating the request for investigation and any other persons involved.
  6. Said meeting shall be held in private without the presence of any extraneous persons.
  7. A restatement of the specific violation in question shall be made before the parties concerned at that time.
  8. All parties concerned shall have the right to present any evidence and arguments which may be germane to the violation in question.
  9. The committee shall meet in private after the presentation of information by both sides.
  10. A vote shall be taken, recorded, and the minutes retained by the President of the CHSSA for at least one year.
  11. All concerned parties shall be informed of the decision immediately.
- B. By a majority vote, the committee may censure the coach of a member school by informing him of his violation.
- C. By a majority vote, the committee may inform a member school's administrator of any action or censure.

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SECTION III. Any member school may be suspended or expelled from CHSSA by a two-thirds majority vote of the CSSC for violation of this constitution or By-laws.

#### ARTICLE VII MEETINGS

SECTION I. The CHSSA shall hold a general non-legislative meeting at the State Speech Tournament.

SECTION II. The CSSC shall meet at least once in every school semester.

SECTION III. Each league shall be responsible for the attendance of its representatives at CSSC meetings.

SECTION IV. The President or a quorum of the CSSC shall be empowered to call special meetings.

#### ARTICLE VIII AMENDMENTS

SECTION I. Proposed amendments must be submitted to the President of CHSSA at least 90 days prior to consideration by the CSSC.

SECTION II. Proposed amendments must be submitted to all member schools at least 75 days prior to consideration by CSSC.

#### ARTICLE IX RATIFICATION

SECTION I. This Constitution and By-laws shall be in effect beginning in the Fall of 1965 if ratified by two-thirds of the CSSC at one of its meetings at or prior to that time.

BY-LAWS OF THE  
CALIFORNIA HIGH SCHOOL SPEECH ASSOCIATION

ARTICLE I FINANCE

SECTION I. Assessment and fees:

- A. School assessments: As authorized by the Association of California School Administrators (ACSA), all member schools shall pay one cent (1¢) per official October average daily attendance. Junior high schools shall pay one cent (1¢) per official October average daily attendance of ninth graders only. To replace the former league assessments, each school shall pay an additional eight dollars (\$8). (Example: A school with 1500 students would pay \$15.00 plus \$8.00 for a total of \$23.00.)
1. Upon receipt of a statement from CHSSA each school shall mail its assessment amount to the appropriate area chairperson.
  2. All checks should be made payable to CHSSA.
  3. December 15 of each year is the deadline for payment. A late fee of twenty dollars (\$20) will be assessed after December 15.
  4. The area chairperson shall record the payment and forward the check and a copy of the assessment form to the CHSSA treasurer.
  5. Billing and an explanation thereof shall be included in the Fall SPEECH BULLETIN.
  6. CHSSA assessment forms returned to the treasurer shall include the signatures of the speech instructor/speech coach and the school principal.
- B. State Tournament fees: Contestants to the California State Speech Tournament shall pay fees as outlined below.
1. Individual event fee: \$5.00 per entry.
  2. Debate fee: \$10.00 per team.
  3. Congress fee: \$7.50 per entry.
  4. Checks shall be made payable to CHSSA and delivered to the Area Chairperson with confirmation of entry.
  5. A fee of twenty-five dollars (\$25) as a judging deposit shall be charged every school entered in the state tournament. Coaches assigned to the official operation of the tournament are exempt from this fee. All other coaches may earn the fee back for their schools by judging up to a maximum of four rounds of competition at the state tournament.

Coaches must indicate to area chairpersons at the time of pre-registration whether or not they will accept judging

assignments. Coaches who accept assignments and fail to meet those assignments forfeit the \$25 deposit, and all team members from that school are dropped from the tournament. Substitute judges must be approved in advance by the appropriate Area Chairperson at the time of pre-registration, not at the final registration at the tournament.

C. Delinquent payments:

1. Schools whose assessments and/or entry fees are delinquent forfeit all CHSSA privileges including: (Note delinquent fee in Sec. I, A, 3.)
  - a. Eligibility of qualified students for the State Speech Tournament.
  - b. Eligibility for entrance in state qualifying tournaments. No school shall be admitted to a state qualifying tournament unless that school's CHSSA dues are paid on or before two weeks prior to the tournament, including all delinquent fees.
  - c. CHSSA services, including publications.
2. Area Chairpersons and CHSSA officers shall enforce paragraph one above. No exceptions are permitted.

D. Associate dues: An individual who is not the designated sponsor of a high school speech program and who wishes to affiliate with CHSSA, or any institution other than a secondary school who wishes to affiliate shall pay ten dollars (\$10) dues per year (Sept. 1 - August 31).

1. Associate membership applications will be available through CSSC members.
2. Applications and dues shall be sent directly to the CHSSA treasurer.
3. The treasurer shall record the payment and forward the application to the appropriate area curriculum representative.
4. Explanation of application and dues for associate membership shall be included in the Fall SPEECH BULLETIN.
5. CHSSA services, including all publications, will be available to all associate members in good standing.

SECTION II. Financial management.

- A. All checks shall be received by the area chairpersons as outlined above and promptly delivered to the CHSSA treasurer for deposit.
- B. All CHSSA funds shall be held, disbursed, and accounted by the CHSSA treasurer.
  1. Funds shall be disbursed according to the approved CSSC budget.

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2. At the direction of the president emergency or unexpected expense disbursements may be made subject to CSSC approval at its next regular meeting.
  3. The treasurer shall receive budget requests until October 1 and submit a budget for CSSC approval.
- C. All CHSSA funds shall be used for the state-wide activities of CHSSA, including publications, the State Tournament, and operating expenses.
- D. Authorized travel on CHSSA business at the direction of CSSC which is otherwise uncompensated, shall be compensated as follows:
1. Travel by private auto shall be compensated at thirteen cents (13¢) per mile.
  2. Travel by public transportation shall be compensated by the fare.
  3. Other necessary expenditures shall also be reimbursed.
- E. Area Chairpersons shall be reimbursed to a maximum of one hundred dollars (\$100) per CSSC meeting. (Fall, Spring, Winter)
- F. In the event of dissolution, all California High School Speech Association funds left in surplus will be given to the California State Scholarship and Loan Committee.

## ARTICLE II DUTIES/REPORTS

SECTION I. California State Speech Council Reports: The following shall submit reports to all CSSC members and to other league and conference presidents not members of CSSC:

- A. The Secretary shall submit:
1. Duplicated copies of Council minutes.
  2. A roster of CSSC members and other league presidents.
  3. Copies of By-Laws and Constitutional wording changes approved by the CSSC.
- B. The Treasurer shall submit:
1. A detailed financial report including:
    - a. Assessment receipts.
    - b. State tournament receipts.
    - c. All CHSSA expenditures.
  2. A detailed budget based on paragraph one above and on budget requests for CSSC approval.
- C. The CHSSA delegate to the ACSA curriculum committee shall submit duplicated copies of his activities.
- D. The CHSSA delegate to the NUEA Committee on Discussion and Debate shall submit reports according to the procedure in Article V, Section I, of these by-laws.

- E. All reports shall be submitted by deadlines established by the CHSSA president.

SECTION II. The Speech Bulletin: Reports shall be distributed to CHSSA members in good standing and associate members in good standing through the SPEECH BULLETIN.

- A. There shall be three issues of the SPEECH BULLETIN annually, as the budget permits.
- B. The Editor of the SPEECH BULLETIN shall be responsible for the planning of the contents with the approval of the President and the CSSC. The Editor shall supervise such copy as is required including:
  - 1. Results and bibliography of the State Tournament.
  - 2. Abridged minutes of CSSC meetings.
  - 3. Financial reports and budgets.
  - 4. Constitution and By-Laws changes and/or corrected versions.
  - 5. National Debate Topic information and the NUEA report.
  - 6. Other reports and articles of interest.
  - 7. Other curricular materials to aid teaching and coaching.
    - a. Specific information on titles and sources, such as:
      - (1) Syllabi for speech courses.
      - (2) Handbooks for teaching and administration of competitive speech.
    - b. Annotated bibliography of commercial debate handbooks.
    - c. Other curricular materials developed by conference workshops and resource people.
- C. The SPEECH BULLETIN shall take no editorial position without the prior approval of the CSSC, though opinions may be expressed by member schools in a "Letters to the Editor" column.

SECTION III. The Area Chairpersons shall compile a list of paid member schools and associate members for each area. Duplicated copies shall be distributed to the CHSSA officers and to all schools within each area by January 15 for the purposes of correction and follow-up.

SECTION IV. League Presidents shall deliver a roster of his league to the CHSSA President and the Area Chairpersons by the October CSSC meeting.

### ARTICLE III LEAGUES

SECTION I. League Boundaries.

A. Area One.

- 1. Schools in the following group of counties shall be eligible for membership in the Coast Forensic League.

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- a. San Luis Obispo
- b. Monterey
- c. Santa Clara
- d. Southern Alameda
- e. San Benito
- f. Santa Cruz
- g. San Mateo (Southern portion)

2. Schools in the following group of counties shall be eligible for membership in the Golden Gate Speech Association.

- a. San Mateo (Northern)
- b. Alameda (Northern)
- c. San Francisco
- d. Marin
- e. Contra Costa
- f. Mendocino
- g. Trinity
- h. Solano (SW of Hwy 12)
- i. Humboldt
- j. Sonoma
- k. Napa
- l. Lake
- m. Siskiyou (West of Yreka)
- n. Del Norte

B. Area Two.

1. Schools in the following group of counties shall be eligible for membership in the Sacramento Valley Forensic League.

- a. Siskiyou (Yreka & East)
- b. Modoc
- c. Shasta
- d. Lassen
- e. Tehama
- f. Plumas
- g. Glenn
- h. Butte
- i. Sierra
- j. Nevada
- k. Placer
- l. El Dorado
- m. Colusa
- n. Yolo
- o. Sutter
- p. Sacramento

2. Schools in the following group of counties shall be eligible for membership in the Yosemite Forensic League.

- a. Amador
- b. Solano (NE of Hwy 12)
- c. San Joaquin
- d. Calaveras
- e. Alpine
- f. Tuolumne
- g. Stanislaus
- h. Merced
- i. Mariposa

3. Schools in the following group of counties shall be eligible for membership in the Southern Valley Forensic League.

- a. Madera
- b. Fresno
- c. Kings
- d. Inyo
- e. Kern
- f. Tulare

C. Area Three.

1. Schools in the following group of counties shall be eligible for membership in the Mar-Monte Forensic League.

- a. Ventura
- b. Santa Barbara

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2. Schools in the following geographic area shall be eligible for membership in 1) the San Fernando Valley Forensic Association, 2) the Western Forensic League, and 3) the Bay Forensic League.

- a. Los Angeles County West of the Los Angeles River
- b. West San Fernando Valley

3. Schools in the following group of counties shall be eligible for membership in the Southern California Debate League.

- a. Los Angeles County East of the Los Angeles River to Kellogg Hill
- b. East San Fernando Valley

D. Area Four.

1. Schools in Orange County shall be eligible for membership in the Orange County Speech League.

2. Schools in the following geographic area shall be eligible for membership in the Citrus Belt Speech Region.

- a. Upper Mojave Desert East of Hwy 395 to Kern County Line
- b. San Bernardino region East of Kellogg Hill, including all of Riverside and San Bernardino counties

3. Schools in the following group of counties shall be eligible for membership in the San Diego Speech League.

- a. Imperial
- b. San Diego

E. For geographical convenience and only with the approval of both the Area Chairpersons involved, a school located near an area border may be transferred from one area to another at the request of the school.

F. League transfers: If a school within a geographical area of a recognized league desires to affiliate and/or participate in the activities of another league, the request must be submitted in writing to the presidents of the two leagues by June 1 of the preceding school year. A two-thirds affirmative vote of the member schools of both leagues shall be required to allow the request. The decision must be declared no later than June 15. If the applying school or either league president wishes to appeal the decision, he may submit the appeal in writing to the CHSSA president and the area chairpersons no later than June 30.

G. New Leagues shall be recognized in the following manner:

1. The president or elected representative of any group of schools shall make a written proposal to the Area Chairperson of the Area involved.

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2. The Area Chairperson shall notify the CHSSA President and other Area Chairpersons of the proposal.
3. The Area Chairperson involved shall chair the committee of four Area Chairpersons who shall consider the proposal. The committee may accept as written, amend and accept, or reject the proposal.
4. If the proposal is accepted by a majority of the Area Chairpersons, the committee shall present the proposal to the CSSC who may adopt or reject the proposal.
5. If the committee of the Area Chairpersons reject the proposal, the original proposer may appeal the decision to the CHSSA President.
6. The CHSSA President may uphold or deny the appeal. If the appeal is upheld the CHSSA President will present the proposal to the CSSC for consideration. If the appeal is denied, the proposal may be resubmitted to the Area Chairpersons after one year.

H. Leagues may adopt rules to govern their activities.

1. No league constitution or rules may violate the CHSSA Constitution or By-laws.
2. A League may choose to assess its membership for necessary expenses.
3. A League may adopt whatever rules are necessary for tournaments.

#### ARTICLE IV THE STATE TOURNAMENT

SECTION I. Date: The date shall be determined by the CSSC at the preceding <sup>Spring</sup> meeting.

SECTION II. Place: Any college campus determined by the CSSC.

SECTION III. Entrants: There shall be forty-nine entrants in each event held at the State Tournament plus eighty entrants in Congress.

A. Distribution of entrants among the four Areas:

1. Eight of these entrants shall come from each of the four Areas. Twenty entrants in each area will be allotted for Congress.
2. At the Spring meeting of CSSC every year, beginning in 1976, the Area Chairpersons in committee shall recommend to the CHSSA President the allocation of the remaining seventeen entrants using the following formula:
  - a. The sum total of CHSSA dues collected by the CHSSA treasurer for the current year and the two immediately

- prior years shall be determined.
- b. The sum total of CHSSA dues collected within each area for the current year and the two immediately prior years shall be determined.
  - c. The number of remaining entrants (17) shall be divided into the State total ("a" above).
  - d. The quotient of "c" above shall be divided into each Area total ("b" above) and this new quotient shall be used to determine the allocation of the remaining entrants to that Area.
  - e. Example:  
Total state dues from "a" above: \$13, 758.66  
Total dues from Area ("b" above): \$2,460.18  
Dividing 17 into \$13,758.66 equals \$809.33  
Using "d" above divide \$809.33 into the area total of \$2,460.18  
The Area involved would be allocated 3 of the remaining seventeen entrants, giving the Area a total of eleven entrants in individual events and debate.
3. In the absence of a unanimous recommendation in "2" above, the CHSSA President shall make the final decision as to the allocation of the remaining entrants to each Area.
  4. A written summary of the decision and the reasons for it will be sent to each CSSC member within two weeks after the meeting.
- B. Distribution of entrants within each Area:
1. At the Spring meeting of CSSC every year beginning in 1976, the Area Chairpersons in committee shall recommend to the CHSSA President the allocation to the bona-fide leagues of the entrants from each Area using the following guidelines:
    - a. Geographical distances.
    - b. Population.
    - c. Continued educational development.
    - d. Standardization of educational program.
    - e. Potential growth.
    - f. Overall participation.
    - g. Sustained Activity.
    - h. Financial support of CHSSA by member schools using the following formula:
      - (1) The sum total of CHSSA dues collected by the CHSSA Treasurer from each Area for the current year and the two years immediately prior shall be determined.
      - (2) The sum total of CHSSA dues collected from each bona-fide league within each Area for the current year and the two years immediately prior shall be determined.

- (3) The number of entrants from an Area shall be divided into that area's total dues..(1) above.
- (4) The quotient of (3) above shall be divided into each league's total dues, (2) above, and these new quotients shall suggest the allocation of entrants to each league.

(5) Example:

Total entrants from an Area	12
Total dues from the Area	3,130.29
Total dues from League	1,035.75

Dividing 12 into 3,130.29 equals 260.86

Dividing 260.86 into 1,035.75 equals 4

The League involved would be allocated 4 entrants of the Area's total of 12.

(SPECIAL NOTE: A special grid system method has been used in 1976-77 to distribute qualifiers in Areas and Leagues when the number turned out to be fractionalized. For an explanation of this system see Appendix A of this publication.)

2. In the absence of a unanimous recommendation in "1" above, the CHSSA President shall make the final decision as to the allocation of entrants to the bona-fide leagues within the area.
  3. A written summary of the decision and the reasons for it will be sent to each CSSC member within two weeks after the meeting.
- C. Each recognized League shall be allocated a minimum of one entrant in each State Tournament event, providing the requirements of qualification retention in "D" below are met.
- D. State Qualifying Tournaments.
1. Students shall be qualified to the State Tournament by participation in State Qualifying Tournaments sponsored and managed by the recognized Leagues.
  2. Qualifying Tournaments shall be run according to the State Tournament rules as closely as the different needs of the Leagues demand.
    - a. Single judges may be used in preliminary rounds if insufficient numbers of judges are available.
    - b. At least three judges shall be used in Semi-final and Final rounds.
    - c. At least two preliminary rounds shall precede the Final round of any event.
    - d. Fee schedules to cover tournament costs and league expenses may be set by the sponsoring league.
    - e. A suitable awards schedule may be set by the sponsoring league.
    - f. Rules for all events shall be State Tournament rules as listed in these By-laws.

- g. The method of tabulation used shall be as close as possible to the method outlined for the State Tournament.
  - h. Any league may appeal "a-g" above through the CHSSA President.
3. Qualification retention: The standard minimum requirement for the retention of state qualification from a state qualifying tournament shall be:
- a. Eight schools competing in the state qualifying tournament as a whole. Five schools must enter an event for the event to be recognized as a state qualifying event.
  - b. Area Chairpersons may reassign qualifications in one or more events from a state qualifying tournament having failed to meet the requirements above to another qualifying tournament in his area, provided that the opportunity for all schools affected to participate is assured.
4. School eligibility: All members in good standing of the sponsoring league who are members of CHSSA may participate in league state qualifying tournaments.
- a. No school shall be admitted to a state qualifying tournament unless that school's CHSSA dues are paid on or before two weeks prior to the tournament.
  - b. The sponsoring league may set reasonable deadlines for entries in order to facilitate set-up of panels, rounds, and physical facilities.
  - c. The sponsoring league may set reasonable deadlines for payment of tournament fees.
5. Student eligibility: A contestant must be a bona-fide student in grades nine through twelve of the school he represents at the time he participates in the state qualifying tournament, and he must not have been in high school more than eight semesters. Bona-fide student means the student has not graduated and is taking at least half the normal load of classes at the school he represents. All contestants shall be accompanied by a certificated personnel or person employed by the contestant's school district for the duration of the tournament.
6. No student or team shall be entered in a state qualifying tournament unless the intention of the students and coach is to compete for state qualification in the event entered.
7. Double qualifying:
- a. No student may enter an event in a state qualifying tournament in which he has previously qualified for the state tournament during that school year.
  - b. If the student has won the right to be an alternate at a state qualifying tournament and at a later state qualifying

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tournament wins the right to state competition in that same event, he loses the original status as an alternate.

- c. Multiple entry: No student may participate in more than one individual event at the State Tournament. Should an individual qualify in more than one individual event, he shall choose which qualification he plans to use and so inform the Area Chairperson by letter postmarked no more than three days after the qualifying tournament. This rule does not apply to debate. If the Area Chairperson has not been notified within three days, the Chairperson shall select the event for the qualified.

8. Certification of Qualifying Tournaments and Qualified Contestants.

- a. The league president shall certify and forward complete results (including names of students and their schools for finalists and semi finalists) to the appropriate Area Chairperson who will certify the qualified students and alternates to the State Tournament.
- b. If any qualified student cannot attend the State Tournament, the Area Chairperson must be immediately notified so that he may substitute an alternate.
- c. The Area Chairperson may demand complete copies of tabulations of a qualifying tournament including a list of schools participating.
- d. If time permits the re-running of a qualifying tournament or any part of that tournament, the Area Chairperson may refuse to certify the tournament or portions thereof in cases of gross infractions of CHSSA rules. If time does not permit the re-running of the tournament, the Area Chairperson may bring the matter to the next meeting of the CSSC for whatever action the CSSC deems necessary in the following year.
- e. If the Area Chairperson refuses to certify the tournament, as in "d" above, the league president may appeal to the CHSSA President who may uphold or deny the appeal.
- f. Entrants from Leagues which have not met financial responsibilities to CSSC will not be certified until all financial responsibilities are paid in full.

E. School eligibility for the state tournament: All CHSSA schools in good standing who have students qualified and who are members of a recognized league in good standing may be entered in the State Tournament.

F. No student or team shall be entered in the State Tournament unless the intention of the students and the coach is to compete for the State Championship in the event(s) entered. No student or team will be allowed to pass final registration at the tournament unless accompanied by a certificated staff member from his school or by an adult sponsor designated by the school.

- G. Registration for the State Tournament: Notification of participation; all copies of expository, oratory, and programmed reading speeches; all required photocopy material and interpretation data; and all fees shall be sent to the Area Chairperson by certified mail postmarked not fewer than ten school days prior to the State Tournament. Photocopy materials will include a copy of the title page and the first page of the selection from the original source for all interpretation materials. Failure to notify as indicated above shall result in disqualification of that entrant. The Area Chairperson shall then be authorized to substitute the alternate. Upon receiving notification of participation, the Area Chairperson will send verification of entry to participating schools.
- H. Student conduct at state qualifying and the state tournaments:
1. Any complaints, challenges, or questions about tournament rules or operation must be directed through the school designated adult representative.
  2. Students must not disturb other speakers by:
    - a. Entering a room during a speech.
    - b. Leaving a room during a speech.
    - c. Any act of disturbance in or around a contest room.
  3. If a student who has placed in the final round is found to have violated the rules of the event, that student may be disqualified during or after the conclusion of the State Tournament.
    - a. The request for disqualification can be made by the adult representative of any member school. It must be made in writing. The procedure shall follow the format outlined in Article VI, Section II of the Constitution of CHSSA.
    - b. In the event of a disqualification"
      - (1) The student disqualified shall relinquish the trophy; and,
      - (2) Other students placing below the disqualified student shall move up one rank.

SECTION IV Rules governing the State Tournament.

A. Events:

1. The CSSC shall determine one year in advance the events that shall be offered at the State Tournament.
2. The events of the State Tournament shall be:
  - a. Debate.
  - b. Unlimited Original Oratory.
  - c. Unlimited Original Adovacacy.
  - d. Boys' Extemporaneous Speaking.
  - e. Girls' Extemporaneous Speaking.

- f. Boys' Impromptu Speaking.
- g. Girls' Impromptu Speaking.
- h. Programmed Reading.
- i. Dramatic Interpretation.
- j. Humorous Interpretation.
- k. Expository Speaking.
- l. Student Congress.

B. Code symbols: Entries for the State Tournament shall be assigned a code composed of the symbols outlined below.

1. Area Designation: Each area shall be identified through the use of different colored contestant cards:

Example: Area I	Yellow
Area II	Blue
Area III	Green
Area IV	Pink

2. Each League in each area shall be assigned a code letter by the Vice-President, Activities, or the Area Chairperson of the area.

Example: Southern Valley Forensic League R  
(No two leagues should have the same code letter)

3. Each school shall be assigned a code letter by the Area Chairperson.

Example: Bakersfield H.S. A

Thus each contestant from Bakersfield H.S. would have a contestant card with the appropriate area color with the code letter RA designating the league and the school.

4. Each entry for the State Tournament shall be assigned an event number. Activities and subsequently shall be assigned to the qualifiers within each area by the Area Chairperson. No two contestants, two debate teams or congress contestants shall have the same number. Numbers for the events assigned inclusively are:

- a. Debate 01-049
- b. Boys Extemporaneous 101-149
- c. Girls Extemporaneous 201-249
- d. Unlimited Oratory 301-349
- e. Unlimited Original Advocacy 401-449
- f. Dramatic Interpretation 501-549
- g. Humorous Interpretation 601-649
- h. Programmed Reading 701-749
- i. Boys Impromptu 801-849
- j. Girls Impromptu 901-949

*Event no's shall be assigned by the vice-pres.*

- k. Expository Speaking 1001-1049
- 1. Student Congress:   House A...2101-2120  
                          House B...2201-2220  
                          House C...2301-2320  
                          House D...2401-2420

C. Debate.

- 1. The debate question shall be the national high school debate topic.
- 2. Teams: Each team shall be prepared to uphold both sides of the resolution. Teams may be made up of two, three, or four members; substitutions from one team to another may not be made during the Tournament. Three or four member teams which qualify may be reduced by their schools to two members for participation in the State Tournament. However, substitutions may not be made in the team membership so as to add students who were not part of the original qualifying combination.
- 3. Method: The following cross-examination debate method shall be used.
  - a. Length and order of speeches:
    - (1) First affirmative constructive...8 minutes.
    - (2) Cross examination of first affirmative by one of the negative speakers...3 minutes.
    - (3) First negative constructive...8 minutes.
    - (4) Cross examination of first negative by one of the affirmative speakers...3 minutes.
    - (5) Second affirmative constructive...8 minutes.
    - (6) Cross examination of second affirmative by the other negative speaker...3 minutes.
    - (7) Second negative constructive...8 minutes.
    - (8) Cross examination of second negative by the other affirmative speaker...3 minutes.
    - (9) First negative rebuttal...4 minutes.
    - (10) First Affirmative rebuttal...4 minutes.
    - (11) Second negative rebuttal...4 minutes.
    - (12) Second affirmative rebuttal...4 minutes.
    - (13) No more than ten minutes of total preparation time shall be allowed each team during the debate. Each team may allocate this time as they choose during the round. *Competitors may not use prep time to make preparing remarks to their speeches.*
  - b. Special cross examination rules:
    - (1) The questions must be directed to the speaker who has just completed his constructive speech and must be answered by him alone.
    - (2) Questions must pertain only to materials and arguments offered by the opposition.
    - (3) The questioner controls the time and may interrupt a lengthy reply. Any form of time wasting is unethical.

- (4) The respondent may decline to answer only if he gives a valid reason for doing so.
- (5) Cross examination time may not be yielded for the purposes of gaining additional preparation time.

4. Validity of evidence: All evidence used in the debate must contain the name of the authority, the name of the source, the date and page number, even if all of the above are not read in the debate. The burden of proof rests with the team challenging the validity of any evidence.

5. Judges shall not be allowed to request any evidence from debaters except when the evidence is challenged as invalid by the opposing team during the round.

6. Drawing of byes: Unless the physical plant prevents it, the following rules shall govern the drawing of byes:

- a. There shall be no more than one bye in each of the first four rounds:
  - (1) The bye in round one will be drawn by lot.
  - (2) The bye in each of rounds 2, 3, and 4 will be drawn by lot from the undefeated teams.

b. No team shall draw a bye twice.

c. In the quarter final round, if necessary, byes shall be drawn to assure four teams for the semi-final round; the byes shall be drawn from the undefeated teams first and next from teams who lost to an undefeated team.

d. A team may <sup>not</sup> refuse a bye unless all surviving teams refuse.

e. Coaches of debate teams are to be available by the posting area to accept or refuse byes. If the coach is not available to accept or refuse, the team will be given the bye as drawn.

7. Number of rounds: All teams will debate three rounds. In the third round teams with two losses will be matched against each other. Thereafter only undefeated teams and teams with one loss will continue to debate until they suffer two losses. Elimination from the tournament will follow two losses at any time except in the quarter-finals, semi-finals, and finals when elimination will be "sudden death." The quarter final round shall be declared when eight or less teams remain in the tournament.

8. Excess byes: If the physical plant demands byes, byes in the first round shall be drawn by lot, with each of the four areas receiving byes proportionately.

9. Personal letters or telegrams should not be admissible as evidence in any debate.

10. Pairing:

- a. Teams in round one shall be matched by chance with teams from an area other than their own.

*During the exam, the questioner shall mark the material presented primarily in the debate in a read or prep*

- b. After round one, prior to quarter final rounds, undefeated teams shall be matched against undefeated teams.
  - c. In the quarter final and semi final rounds, undefeated teams shall be matched against once defeated teams.
  - d. Sides: On a table place at the left after round one the team cards of the teams which have had more negative debates, and therefore should debate affirmative the next round.
  - e. On the right place the cards of those which have had more affirmative debates. Place the cards face down.
  - f. Hold back the card of any team that has had an equal number of affirmative and negative sides, using a normal rotation. If the piles of affirmative and negative cards are not equal and it is necessary to draw teams to uphold a given side of the question twice in succession, draw first from the teams which won on that side in the preceding round to even the piles. To draw, turn the cards of the eligible teams face down and let someone pull the necessary number of cards.
  - g. Precedence in pairing: Leaving the affirmative cards on the left shuffle the negative cards and place them in sequence opposite the affirmative cards, being sure to match undefeated teams against undefeated teams prior to quarter finals. Do this matching one at a time noting the following priorities if there is a need to shift the pairings of some teams to avoid:
    - (1) The meeting of teams from the same school prior to the final round. ~~(In the semi final a coach may choose to have his teams debate each other to assure that school a team in the final round.~~
    - (2) The meeting of teams which have met in the tournament.
    - (3) The meeting of schools which ~~(the team)~~ has met in the tournament.
    - (4) The meeting of two schools from the same league.
    - (5) The meeting of two teams from the same area.
  - h. Each priority stands until all possibilities for it have been exhausted and the next priority is applied. A master pairing sheet shall be maintained including school code/team numbers in order to cross check for conflicts.
  - i. The sides for the final round shall be determined by a coin toss immediately preceding the round when both teams are present.
11. Final round judges: In the final round there will be seven Judges--four coaches from areas not involved and three judges from the community.
12. The results of rounds one and two shall be posted after round three and before round four. Thereafter, the results of each round shall be posted before the next round begins.

13. Individual judge's decision sheets without the judge's signature shall be made available to coaches.
14. Any error should be immediately reported by the coach of the team or teams concerned to the appropriate Area Chairperson or persons officially designated to receive such reports. Such notification shall be done prior to the start of the subsequent round of debate in order to rectify errors.
15. Inadvertant clerical errors in tabulation shall not void the contest. If errors occur and can be corrected before the next round begins, this correction shall be made. If, however, the correction of an inadvertant clerical error would force a re-running of any round, or rounds, the correction shall not be made. In cases of unforeseen, uncorrectable errors, the President shall be authorized to make appropriate apologies.

D. Individual events.

1. Rounds, panels and scores.

- a. There will be seven sections or panels with three preliminary rounds for each individual event.
  - (1) Round one shall be drawn the day of the tournament.
  - (2) Round two and all succeeding rounds must be drawn after the results are recorded for the previous round.
  - (3) Paneling preliminary rounds: Shuffle contestant cards and lay out seven panels of seven contestants each.
  - (4) Change contestants from one panel to another to avoid the following in the precedence listed:
    - (a) Contestants from the same school in the same panel.
    - (b) Contestants with the best rank(s) (low cums) from preceding round(s) being in the same panel.
    - (c) Contestants who have competed against each other in preceding rounds.
    - (d) Contestants with the same selection/speech topic.
    - (e) Contestants from the same league (same first code letter).
    - (f) Contestants from the same area. This is impossible, but the seven panels should have a balance of areas in each panel.
- b. Speaking order: In preliminary rounds speaking order should be varied. Each contestant should get a top, middle and low position.

- (1) Contestants from the same school should not have the same speaking position in the various panels.
  - (2) Contestants from the same league should not have the same speaking position in the various panels.
  - (3) Contestants from the same area should not have the same speaking position in the various panels, at least not a concentration of the same positions.
- c. Postings: As soon as the panels are set, prepare a posting sheet in triplicate. Designate the panels as "a", "b", etc. and list the contestants' code designations in each panel in proper speaking order. One copy of the posting sheet is given to the Tabulation Chairperson for posting for contestants. The other two copies go to the judge assignment committee.
- d. Ballots: Prepare three copies of ballots for each panel. List contestants on the ballot in the same order as the postings. Give ballots, in envelopes marked with event and room number, to the Tabulation Chairperson who will send them to the Timekeeper Chairperson.
2. Tabulation of results:
- a. Score Sheets: While the round is in progress, prepare a scoring sheet for each panel, (different scoring sheets are used for preliminary, semi final and final rounds) by listing the code numbers of each contestant in the panel in speaking order according to the piles of contestant cards. When ballots come in write the decisions in the spaces provided, (note "d" below) then total the judges' decisions and give a rank to each contestant, low cum score ranking first, etc. Have another person check these results for errors. Staple the score sheet to the three ballots.
  - b. Contestant cards: On the contestant cards record the panel number and speaking order while the round is in progress. (Example: Panel B Spkr 1)  
From the score sheets record the judges' decisions and the computed rank on the card in the appropriate place. After the second round keep a running cum rank total in the appropriate place on the card.
  - c. Tally Sheets: Record the judges' decision and round rank for each contestant on the master tally sheet. These sheets must be posted (or a copy thereof) after round three and again after the semi final round. Clarity is a necessity on these sheets since the published results of the tournament are taken from them.
  - d. Whenever a judge has marked a contestant lower than fifth, such a rank shall be changed to fifth before tabulation begins. However, after a sixth or seventh has been tabu-

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lated as a five, and a tie occurs between contestants for a rank in the round, the sixth and seventh shall be used to determine the judges' preference.

<u>Speaker</u>	<u>Judge #1</u>	<u>Judge #2</u>	<u>Judge #3</u>	<u>Cum</u>	<u>Place</u>
A	1	5	3	9	1st
B	3	5/7	1	9	2nd

Speaker A is preferred by two of the three judges by using the seventh ranking.

3. Ties: (Note: Special tie breaking procedures apply for choosing semi finalists, finalists and final placement in the tournament: See #3 and #4 below)
- a. Two way ties shall be broken in preliminary rounds by the preferential system:

<u>Speaker</u>	<u>Judge #1</u>	<u>Judge #2</u>	<u>Judge #3</u>	<u>Cum</u>	<u>Place</u>
A	1	3	2	6	1st
B	2	1	3	6	2nd

Speaker A is preferred by two of the three judges.

- b. Three or four way ties shall not be broken in any panel. Each contestant involved in a three or four way tie in a panel shall be awarded the better middle position for which the speakers are tied. For other contestants in the panel eliminate the next position after the tie ranking.

<u>Speaker</u>	<u>Judge #1</u>	<u>Judge #2</u>	<u>Judge #3</u>	<u>Cum</u>	<u>Place</u>
A	1	2	3	6	2nd
B	2	3	1	6	2nd
C	3	1	2	6	2nd

The next ranking in the round would be fourth.

4. Semi Finalist Selection: On a low cumulative basis, considering the rank in the preliminary rounds and not individual judges' ballots, the semi final shall be composed of the top fourteen contestants divided into two panels of seven each. If ties in cum scores bring the number to over fourteen, the following shall be considered in order listed to arrive at fourteen:
- a. Greatest number of firsts, seconds, etc., in round rankings.
- b. All individual judges' decisions on a low cumulative basis.
- c. Greatest number of judges' first, seconds, etc., in all preliminary rounds.
- d. If speakers are still tied and have met in a preliminary panel, resolve the tie based on the better ranking in that panel.
- e. If ties cannot be resolved by the above methods, include those tied in the semi final.

5. Finalist Selection: The final round shall be composed of the top seven contestants selected on a low cumulative score basis, adding in the round rankings from preliminary rounds to the total of all individual judges decisions in the semi final round. If ties bring the number over seven, the following shall be considered in the order listed to break ties:
  - a. Rank in semi final round only, speakers tied need not have been in the same panel.
  - b. Judges' preference in the semi final round, both speakers in the same panel.
  - c. Greatest number of firsts, seconds, etc., in the semi final round.
  - d. Greatest number of firsts, seconds, etc., in round ranks of all rounds including semi finals.
  - e. All individual judges' decisions from all rounds on a low cumulative basis.
  - f. Greatest number of individual judges' first, seconds, etc., awarded in all rounds.
  - g. If the speakers who are tied met in a previous preliminary panel, resolve the tie by the higher ranking in the panel.
  
6. Final score: The winner in each event shall be determined on the basis of low total cumulative score, counting the rankings in the three preliminary rounds and each judges' decisions equally in the semi final and final rounds.

<u>Speaker</u>	<u>Rd I</u>	<u>Rd II</u>	<u>Rd III</u>	<u>Semi Judges</u>	<u>Final Judges</u>	<u>Cum</u>	<u>Place</u>
A	1	2	1	3 2 1	1 2 2 3 1	19	1st
B	2	1	1	3 3 1	2 4 3 1 2	23	2nd

If ties exist, the following shall be considered in order listed to break ties:

- a. Rank in final round only.
- b. Judges' preference in final round only.
- c. Greatest number of firsts, seconds, etc., in the final round only.
- d. Greatest number of firsts, seconds, etc., in round rankings for ALL rounds
- e. Greatest number of firsts, seconds, etc., from all judges in all rounds.

If ties still exist, duplicate awards will be given.

7. The results of rounds one, two and three should be posted after round three, before the semi final begins. Semi final results should be posted prior to the beginning of the final round.
  
8. Any error shall be immediately reported by the coach of the contestant or contestants concerned to the appropriate Area Chairperson or persons officially designated to receive such reports. Such notification shall be done prior to the start of the subse-

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quent round of the event in order that any errors may be rectified.

9. Individual judges' ballots without signatures shall be made accessible to coaches after round two and each succeeding round to the final round. (These ballots are available only to determine whether or not errors have been made in recording results.)
10. Inadvertant clerical errors in tabulation shall not void the contest. If errors occur and can be corrected before the next round begins, this correction shall be made. If, however, correction of an inadvertant clerical error would force a re-running of any round or rounds, the correction shall not be made. In cases of unforeseen, uncorrectable errors, the President shall be authorized to make appropriate apologies.

E. Extemporaneous Speaking, Specific Rules:

1. Subjects shall be drawn from topics discussed in U. S. News, Time, and Newsweek for eight weeks preceding the State Tournament.
2. Drawing: Each contestant will draw topics for each round from the following categories: Rd I: International topics. Rd II: National topics. Rd III: General analytical topics. Semi Finals: International topics. Finals: National topics.

The contestant shall promptly choose one topic for his speech, which topic should be promptly recorded. No contestant shall speak twice on the same subject area. Each contestant shall draw 30 minutes prior to his scheduled speaking time.

3. Preparation: Preparation must be made without consultation with coaches or other persons. Permission to use books, magazines, and library aids is given. Previously written speeches and outlines are not permitted. Violation of this rule shall result in disqualification. The preparation room shall be proctored at all times to enforce these rules.
4. Notes: NO notes are allowed during the presentation of the speech.
5. Time: Contestants shall not speak more than seven minutes. There is no minimum time limit. Exceeding this time limit shall be penalized by a lowering of not more than one rank.

F. Impromptu Speaking, Specific Rules:

1. Subjects: Three types of topics shall be used. Rd I: Brief thought provoking quotations. Rd II: Single word abstracts.

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Rd. III: General topics of current interest. Semi Finals: Quotations. Finals: Single word abstracts.

2. Drawing: Each contestant will draw three topics from the judge in the contest room from which he will immediately select one.
3. Preparation: No more than two minutes will be allowed the speaker. Timing begins the moment the topic is drawn.
4. Speakers will remain outside the contest room until the time to draw. After the speech the contestant must remain in the room until all speakers in the panel have spoken.
5. Notes: NO notes are allowed in the presentation of the speech.
6. Time: Contestants shall not speak more than five minutes; there is no minimum time. Exceeding this time limit shall be penalized by a lowering of not more than one rank.

G. Original Oratory, Specific Rules.

1. Orations: All orations entered must be the work of the contestant. All orations must have been prepared during the current school year. Orations which have been used in tournaments or service club contests in previous years shall be disqualified. This rule applies to a new oration by a speaker based on the same subject used in a previous year. Subjects used for an oration cannot be used by the same student for an expository speech, and vice versa, during the same or subsequent years. Any appropriate subject may be used, but the orator must be truthful. Any non-factual reference, especially a personal one, must be so identified.
2. Time: Orations shall be no longer than ten minutes; there is no minimum time limit. Deviations from this maximum shall be penalized by a lowering of not more than one rank.
3. Quotations: Not more than 150 words of the oration may be direct quotations from another speech or writing. A type-written copy of the oration with quotations underlined shall be filed with the Area Chairperson at the time of registration. This copy shall include the following statement signed by the coach: "To the best of my knowledge this oration meets all requirements outlined in the State rules."
4. Aids: NO notes, visual aids, or manuscripts shall be permitted. Violation of this rule shall result in the contestant being ranked no higher than fifth place.

H. Interpretation, Specific Rules.

1. General rules:

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- (a) No student may use exactly the same literary work which he has used in previous years: e.g., if he used a cutting from Our Town, Please Don't Eat the Daisies, etc., he may not use the same play, diary, book, etc. again.
- (b) No student may enter the same selection in two state qualifying events. A selection shall be a quotation in excess of 150 words.
- (c) Time: Interpretations shall be no more than ten minutes including introductions and transitional materials; there is no minimum time limit.
- (d) Title, name of author or original speaker, and sources of publications are to be submitted at the time of registration, and are to be used by the contestant when introducing his selection. The Tournament Committee shall disqualify any contestant whose selection does not meet the general and specific rules outlined herein. Failure of a contestant to introduce his selection as prescribed above shall result in his being penalized by a lowering of not more than one rank.
- (e) No interpretive selection shall be the student's own work. Singing and dancing are not permitted.
- (f) "Published" as used in these rules means materials published, printed, readily available, and distributed nationally. It does not mean a local publication or a printing of a limited number of copies. Selections available only in nationally distributed phonograph records shall be permitted if the material is printed on the record jacket or on a printed enclosure. Only the publication itself or a photostatic copy of the original source is to be considered adequate proof of publication. The original publication of any interpretation selection must be other than a declamation bureau..e.g., Whetmore, Edna Means, etc.
- (g) Photocopies of interpretation selections must be submitted with each school's state tournament entry. All updating and transitional material shall be inserted in the selection and underlined clearly. To certify that the transitions and other added materials do not change the author's intent, the coach must sign the photocopy of the selection with the following statement, "I certify that the added materials in this selection do not change the original author's intent." The student must adhere to the material as submitted when performing in contest rounds.

2. Specific rules:

- (a) Programmed Reading: The contestant is to present a program of reading based on a theme of his choice. Themes which

have been used by the contestant in tournaments in previous years shall be disqualified. Each program is to contain three or more separate selections or cuttings from different works. Selections must be chosen from published literature. The program selections must be read. The books or manuscript must be in the hand of or resting on a stand in front of the interpreter. Introductory, explanatory, and connective material shall include the author and title of each selection. Introductory, explanatory, and connective material must be in the contestant's own words and must be delivered in an extemporaneous manner, and must not exceed one third of the total presentation. Contestants must remain standing at all times. Violations of these rules shall result in the contestant being ranked no higher than fifth place.

- (1) A typewritten copy of the programmed reading shall be filed with the Area Chairperson at the time of final registration.
  - (2) Introductory, explanatory, and connective materials shall be underlined.
- (b) Dramatic Interpretation: Selections must be chosen from published stories, plays, essays, or poems. In oral interpretation the individual suggests the thoughts, emotions, the ideas, and the purposes of the author. This is a contest in oral interpretation, not solo acting. Although gestures and pantomime are not barred, they should be used with restraint. One character selection may be used. Contestants must remain standing at all times during the presentation. Selections must be memorized; no notes or manuscripts are permitted. Violations of this rule shall result in the contestant being ranked no higher than fifth place. Contestants may not combine two or more pieces of literature, and a maximum of 150 words total may be added to the selection to provide introductory and transitional materials only insofar as those added materials do not change the author's intent.
- (c) Humorous Interpretation: Selections must be chosen from published stories, plays, essays, or poems. Slapstick humor is not allowed; this is not a vaudeville act. In oral interpretation the individual suggests the thoughts, emotions, the ideas, and the purposes of the author. This is a contest in oral interpretation, not solo acting. Although gestures and pantomime are not barred, they should be used with restraint. One character selection may be used. Contestants must remain standing throughout their presentation. Selections must be memorized; no notes or manuscripts are permitted. Violations of this rule shall result in the contestant being ranked no higher than fifth place. Contestants may not combine two or more pieces of literature, and a maximum of 150 words total may be added

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to the selection to provide introductory and transitional materials only insofar as those added materials do not change the author's intent.

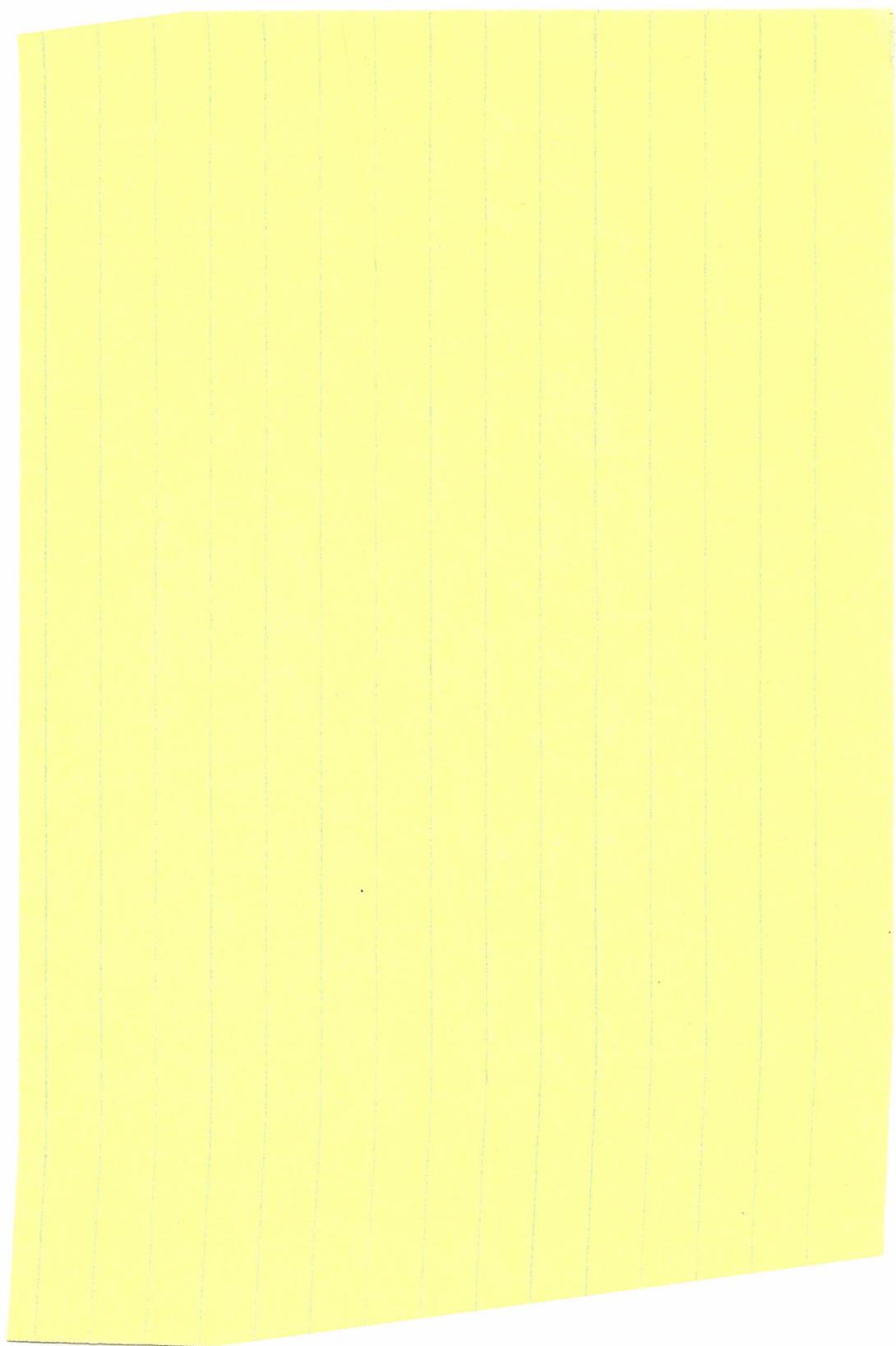
I. Expository Speaking, Specific Rules.

1. All speeches must be prepared during the current school year. A subject which has been used by a contestant in a tournament in previous years shall be disqualified. Expository speeches may not be on the same topic a student has used for oratory in the same or previous years.
2. No costumes shall be worn by the contestant. Items of dress necessary to the presentation may be added during the speech. These must be considered as props and removed as with other props.
3. A typewritten manuscript with quotations underlined shall be filed with the Area Chairperson at the time of final registration. No more than 150 words may be quoted.
4. The expository speech is a talk to be delivered by the student who composes it. Any appropriate subject may be used, but the primary purpose of the speech must be to describe, clarify, explain, and/or define an object, idea, concept or process. This is a speech to inform not a performance, and the emphasis should be placed on the student's own oral presentation. Visual or audio  <sup>aids</sup> may be used insofar as they support the overall goal of the speech. This is an individual event, and the contestant may not use any other person in the setting up and/or presentation of the speech. The expository speech shall require not more than ten minutes to deliver including set up and preparation time; there is no minimum time requirement. Failure to meet time limitation shall result in a loss of one ranking. Use of manuscript or notes is optional.
5. No live animals may be used in expository speaking.

J. Certification of materials.

1. All material (Humorous and Dramatic Interpretations, Programmed Readings, Original Oratories, Original Advocacy, and Expository Speeches) submitted for CHSSA tournaments must have a cover sheet attached to the original or script which is signed by the principal or his designee certifying that the material is acceptable to the school represented.
2. All material submitted for the CHSSA State Tournament must include on the cover sheet the name of the student, the event, the title of the selection, the number of quoted or added words, the high school name, and the coach's signature.
3. The cover sheet shall be as follows:





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SCHOOL NAME \_\_\_\_\_  
STUDENT NAME \_\_\_\_\_  
EVENT \_\_\_\_\_  
TITLE OF SELECTION/SPEECH \_\_\_\_\_  
NUMBER OF QUOTED/ADDED WORDS \_\_\_\_\_  
COACH'S SIGNATURE \_\_\_\_\_

I APPROVE THE MATERIAL CONTAINED IN THE ATTACHED \_\_\_\_\_  
TO REPRESENT \_\_\_\_\_ HIGH SCHOOL AT THE CALIFORNIA  
HIGH SCHOOL SPEECH ASSOCIATION STATE TOURNAMENT.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

K. Original Advocacy, Specific Rules.

1. Speeches: All speeches entered must be the work of the contestant. All speeches must have been prepared during the current school year. Speeches which have been used in tournaments or service club contests in previous years shall be disqualified. This rule applies to a new speech by a speaker based on the same subject used in a previous year. Subjects used for these speeches cannot be used by the same student for an expository speech, and vice versa, during the same or subsequent years. Topics will be limited to advocacy subject concerning public policy issues of a tangible nature and the student must advocate a specific position.
2. Time: Speeches shall be no longer than 10 minutes; there is no minimum time limit. Deviations from this maximum shall be penalized by a lowering of no more than one rank.
3. Quotations: Not more than 150 words of the speech may be direct quotations from another speech or writing. A typewritten copy of the speech with quotations underlined shall be filed with the Area Chairperson at the time of registration. This copy shall include the following statement signed by the coach: "To the best of my knowledge this speech meets all requirements outlined in the State rules."
4. Aids: No notes, visual aids, or manuscript shall be permitted. Violation of these rules shall result in the contestant being ranked no higher than fifth place.

L. Student Congress.

1. A California Student Congress shall be a regular event of the CHSSA State Tournament. Said Congress shall have four preliminary houses of 20 members each. The members shall be chosen as follows:

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Area I 20 Congressmen  
Area II 20 Congressmen  
Area III 20 Congressmen  
Area IV 20 Congressmen

2. All delegates to the State Student Congress must have qualified for such position at an earlier qualifying congress within each Area. Those qualifying congresses will be run according to the rules of the State Congress, as far as possible.
3. Each Area shall assign two Presiding Officers to the State Congress.
  - a. Each Presiding Officer shall be elected by their respective chambers in qualifying congresses.
  - b. Each Presiding Officer shall come from separate leagues within each Area.
  - c. These contestants will be eligible for Presiding Officer awards but cannot be nominated for Best Speaker Awards.
  - d. One Presiding Officer from each Area will be assigned to Houses A and B, and one will be assigned to Houses C and D.
4. Submission of Bills.
  - a. Bills and resolutions shall come from the following topic areas:
    - (1) NUEA Problem Area I.
    - (2) NUEA Problem Area II.
    - (3) NUEA Problem Area III.
    - (4) Wild Card A.
    - (5) Wild Card B.
    - (6) Wild Card C.
  - b. Each league shall prepare two bills or resolutions for use at the State Student Congress according to the following format:
    - Area I  
Coast Forensic League: NUEA 1, Wild Card C, NUEA 3.  
Golden Gate Spch Assoc: NUEA 2, Wild Card B, Wild Card A.
    - Area II  
Southern Valley: Wild Card A, NUEA 1.  
Sacramento Valley: Wild Card B, NUEA 2.  
Yosemite Forensic League: Wild Card C, NUEA 3.
    - Area III  
So. Calif. Debate League: NUEA 1, Wild Card C.  
San Fernando Valley: NUEA 2, Wild Card B.  
Western Forensic League: NUEA 3, Wild Card A.  
Bay Forensic League: NUEA 1, NUEA 3.  
Mar Monte League: NUEA 2, Wild Card A, B, or C.  
(From these the Area Chairperson will select 6 bills, one in each category.)
    - Area IV  
San Diego League: NUEA 1, Wild Card C.  
Citrus Belt League: NUEA 2, Wild Card B.  
Orange County League: NUEA 3, Wild Card A.

- c. Wild card topic areas will be announced by the Vice President, Activities as soon as the NUEA topics are available.
- d. All bills and resolutions shall be in the hands of the Congress Director by February 28. The Congress Director will prepare a Congress book containing all bills and resolutions which will be made available to all official delegates to the State Congress on the first day of the tournament.

5. Committees:

- a. The Congressmen shall meet in six joint committees with the following membership distribution.

	<u>Com 1</u>	<u>Com 2</u>	<u>Com 3</u>	<u>Com 4</u>	<u>Com 5</u>	<u>Com 6</u>
Area I	3	3	3	3	4	4
Area II	3	3	4	4	3	3
Area III	4	4	3	3	3	3
Area IV	3	3	3	3	4	4

- b. Each committee shall select and report out 2 bills or resolutions for use in legislative sessions.
  - (1) Comm #1 selects from NUEA 1.
  - (2) Comm #2 selects from NUEA 2.
  - (3) Comm #3 selects from NUEA 3.
  - (4) Comm #4 selects from WC A.
  - (5) Comm #5 selects from WC B.
  - (6) Comm #6 selects from WC C.
- c. When the student committees have selected their 12 topics, the Tournament Congress Committee will select 4 bills from two problem areas to be reserved for semi finals and finals.
- d. A chaperone from the Tournament Congress Committee will be present at all committee meetings in Congress.

6. Congressional Sessions:

- a. There shall be four preliminary legislative sessions.
- b. The opening order of business for each chamber shall be to select four bills, one each from the remaining four topic areas, to be used in the preliminary sessions.
- c. Each chamber shall then set a calendar for the four preliminary sessions.
- d. The clerk will read the appropriate bill for each session. The presiding officer will then call for an affirmative speaker.
- e. The Presiding Officers shall preside as follows:

	<u>Chamber A</u>	<u>Chamber B</u>	<u>Chamber C</u>	<u>Chamber D</u>
Prelim #1	Area 1	Area 4	Area 3	Area 2
Prelim #2	Area 2	Area 3	Area 1	Area 4
Prelim #3	Area 4	Area 1	Area 2	Area 3
Prelim #4	Area 3	Area 2	Area 4	Area 1

7. There shall be a bicameral semi final session.

- a. Twenty-eight members shall be selected for semi final competition on the basis of low cumulative scores. Ties shall be broken by the same method used in individual events.
- b. Two houses, designated A and B, shall have 14 members each.

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- c. Two Presiding Officers shall be elected by their respective brackets (6-e above) at the completion of the preliminary sessions. Each Presiding Officer so elected will preside over 1/2 the semi final session of his chamber.
  - d. Each chamber shall discuss and act on the two bills which were assigned to the semi final session by the Congress Committee.
8. There shall be a unicameral final session.
  - a. Fourteen Congressmen shall be chosen on a low cum basis using all judge Preliminary and Semi Final ballots for a total score.
  - b. Each semi final chamber shall select one Presiding Officer at the completion of the semi final session to preside over 1/2 of the final session.
  - c. The members shall discuss and act on the two bills which were assigned to the final session by the Congress Committee.
  - d. At the completion of the final session, the members shall elect the Outstanding Presiding Officer (1st Place) and the Superior Presiding Officer (2nd Place). Ties for Congress places shall be broken by the greatest number of 1sts in the Semi final. Further ties shall be broken by applying the same method to the preliminary ballots.
9. Official Scorers.
  - a. There shall be three official scorers in each chamber serving for each preliminary session.
  - b. There shall be three official scorers in each chamber serving for each half of the semi final session.
  - c. In the unicameral final session there shall be three scorers serving in each half of the final session.
  - d. Each scorer will choose First through Ninth Best Speaker for each scoring period. For tabulation purposes, any speaker not ranked 1st-9th in a session will receive a 10 score for each judge who left the speaker unranked.
10. Awards for Congress.
  - a. First through seventh best speakers will be computed on a low cum basis using the total of all scorer's ballots throughout the Congress.
  - b. Ties will be broken according to the tie breaking procedure for individual events.
  - c. Outstanding and Superior Presiding Officers shall be selected as indicated in 9-d above.
11. Delegates will be recognized on a priority system based on color-coded cards. Green cards shall be used for first speech/first priority; Yellow cards shall be used for second speech/second priority; and, Blue cards shall be used for third speech/third priority. The procedure will begin anew at the beginning of Semi Final sessions and again at the beginning of Final sessions.

12. Speeches for or against a bill are limited to three minutes plus a one minute cross-examination period. Questioners will be recognized at the discretion of the Presiding Officer. Questioners are limited to one question per recognition. Speakers shall not be interrupted during the three minute speaking period.
13. Any delegate who is 10 minutes or more late for a session shall not be seated.
14. No bills or resolutions are in order unless approved by one of the joint committees.
15. Bills approved in committee but not set into the calendar during the opening session may be presented whenever the calendar for a session is completed.
16. Motions to adjourn or recess are not in order unless called for by the agenda.
17. Unless otherwise stipulated, NFL rules of procedure shall prevail.
18. Parliamentarians.
  - a. Parliamentarians for the preliminary sessions shall be the Presiding Officers not serving at the time, and who shall serve as follows:
 

	<u>Chamber A</u>	<u>Chamber B</u>	<u>Chamber C</u>	<u>Chamber D</u>
Prelim 1	Area 3	Area 2	Area 4	Area 1
Prelim 2	Area 4	Area 1	Area 2	Area 3
Prelim 3	Area 2	Area 3	Area 1	Area 4
Prelim 4	Area 1	Area 4	Area 3	Area 2
  - b. Parliamentarians for the Semi Final sessions shall be the Presiding Officer from the other chamber who is not serving a session. (Off duty P.O. from A goes to B and vice versa.)
  - c. The Parliamentarian for the final session will be designated by the Congress Committee.

M. Dissemination of Rules: The rules shall be published and disseminated to all CHSSA members by the CHSSA President by January 15.

SECTION V. Judging.

- A. In all individual events three judges shall be used in each section or panel of preliminary and semi final rounds. Five judges will be used in each final round.
- B. In debate three judges shall be used up to and including the quarter final round. In the semi final round, five judges will be used in each debate. In the final round seven judges shall be used, including four coaches from Areas not involved in the debate and three judges

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from the community. No judge should score the same debate team twice during the tournament.

C. Judging requirements:

1. Each coach not involved in running the tournament will be required to judge not more than four rounds.
2. Qualified judges from various college campuses should be encouraged to participate in judging the State Tournament. Use of freshman or sophomore judges is to be discouraged in preliminary rounds and prohibited in all semi final and final rounds.

SECTION VI. Award System.

- A. Grand sweepstakes: The traveling sweepstakes award will be presented to the school gathering the highest number of points on the basis of the point system outlined below. A school winning the trophy three times may keep it permanently. Awards of appropriate size shall be awarded permanently to the first five places.
1. Individual events: Finalists in individual contests will be awarded sweepstakes points as follows: 1st place, 7 points; 2nd place, 6 points; 3rd place, 5 points; 4th place, 4 points; and three points to all other contestants in final panels. Semi finalists in each event who do not advance to finals will be awarded one point.
  2. Debate: Sweepstakes points will be awarded on the basis of two points for each winning decision. A bye will be awarded two points as if it were a win. An undefeated team through six preliminary rounds, quarter finals, semi finals and finals would thus be awarded 18 points.
  3. The seven Best Speaker awards shall be computed as a regular individual event for sweepstakes. The Outstanding Presiding Officer will be awarded seven points, and the Superior Presiding Officer six points. All speakers in the final session not ranked 1-7 shall be awarded one point each.
- B. Individual Awards: The President of CHSSA or an officer designated by the President shall be responsible for ordering the awards and for having certificates printed on parchment paper for all contestants in the State Tournament. The basis for awards is outlined below:
1. Awards of descending size shall be awarded to all finalists; to all semi finalists in all events, and to all quarter and octo finalists in debate.
  2. Certificates: All participants in the State Tournament will be given appropriate certificates which will carry the Seal of the California High School Speech Association.
  3. Student Congress:
    - a. First through Seventh Best Speaker will receive suitable awards.
    - b. The seven non-placing Finalists will receive suitable finalist awards.
    - c. The seven semi finalists from each chamber who do not com-

- d. The Outstanding (1st) and Superior (2nd) Presiding Officers will receive suitable awards.
  - e. The Presiding Officers who compete in semi finals but do not compete in finals will receive suitable awards.
4. All recipients of awards will appear in appropriate attire and exhibit appropriate demeanor to receive awards.

SECTION VII. Administration.

- A. The President, Vice Presidents, Secretary and Treasurer shall:
  - 1. Act, with the tournament host, as a committee to conduct the State Tournament. The CHSSA President shall be chairman of the committee.
  - 2. Two committees shall be appointed to hear protests. They will alternate duty throughout the tournament. Their decision will be final. The first committee will be comprised of the President and two Area Chairpersons. The second committee will be comprised of the Vice President, Activities and the other two Area Chairpersons.
- B. The Area Chairpersons of the four qualifying areas shall:
  - 1. Certify contestants for the State Tournament from their areas.
  - 2. Collect copies of orations, expository speeches, programmed readings, and interpretation data and entry fees from their areas. These shall be turned in to the Vice President, Activities at the beginning of the tournament.
- C. The Vice President, Activities shall be responsible for pre-tournament preparation, including schedules, forms, supplies, and necessary equipment. The Vice President may appoint the Area Chairperson of the host area as a liason to the host school.
- D. The Vice President, Activities with the approval of the CHSSA President shall appoint CSSC members and other responsible people to handle tournament operations such as sweepstakes tally, event drawing, preparation of impromptu and extemporaneous topics, extemporaneous supervision and other necessary duties at the State Tournament.
- E. All contestants must be supervised by an adult present at the tournament. Any complaints or protests made to the tournament committee must be registered by the coach of the school involved in filing the complaint or the designated adult alternate. In no case shall a parent, contestant, or member of the contestant's family register the complaint.
- F. Results of the preliminary rounds shall be posted before the semi finals begin, and the results of the semi finals shall be posted before the finals begin.
- G. Procedure for handling the State Tournament shall be outlined and disseminated to the host and CSSC members.

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- H. Late registration for debate and congress on Thursday or for individual events on Friday shall result in either an automatic debate loss or automatic fifth place in the first rounds.

#### ARTICLE V DEBATE TOPIC

SECTION I. The official delegate to the NUEA meeting shall report in detail the proceedings of the national meeting to the CHSSA President. The President shall then disseminate this information to the league presidents who shall submit a preferential ballot (1, 2, 3) to the CHSSA President by a deadline which he establishes. The CHSSA President, after tabulating results, shall send the information to the member leagues and to the NUEA representatives.

#### ARTICLE VI ELECTIONS

SECTION I. The President and the Vice Presidents shall be elected at the annual CSSC meeting held in the spring after the State Tournament and shall take office on July 1 of that year. A declaration of candidacy for officers must be presented at the Winter meeting of the CSSC. Only those people who declare may be elected at the Spring meeting.

SECTION II. The President and Vice Presidents shall be elected for a term of one year. However, they may succeed themselves in their respective offices.

SECTION III. Area Chairpersons: The presidents of the bona fide forensic leagues within each area shall elect an area chairperson for the coming year at the annual CSSC meeting held in the spring after the State Tournament, and so inform the CHSSA President and CHSSA Secretary at said meeting.

A. Each of the four Area Chairpersons shall:

1. Designate official qualifying tournaments in his area.
2. Assign schools to qualifying tournaments within his area.
3. Recommend redistribution of state tournament entrants to the CHSSA President.
4. Meet with other area chairpersons before meetings of CSSC to resolve any disputes which may arise over the above procedures and to discuss inter-area problems of qualifying and the State Tournament.
5. Area Chairperson expenses: Area Chairpersons' expenses to and from CSSC meetings shall be reimbursed in accordance with Article I, Section II, E. of these by-laws. Uncompensated expenses related to State Tournament administration and other duties shall be paid by CHSSA.
6. Area Chairpersons Appointments:
  - a. Curriculum representatives: The Area Chairperson in each area shall, with the consultation of the presidents of the

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bona fide forensic leagues within the area select at the spring meeting after the State Tournament a Curriculum Representative for the area and so inform the CHSSA President at said meeting.

Curriculum Representatives shall:

- (1) Make progress reports at each CSSC meeting.
- (2) Provide curricular assistance and materials developed by CHSSA to all schools seeking such assistance.
- (3) Collect and make available information regarding courses of study, textbooks, and other curricular materials for speech.
- (4) Cooperate with the other curriculum representatives and the CHSSA Curriculum Vice-President in the effort to improve the speech curriculum throughout the State.
- (5) Curriculum representatives' expenses to and from CSSC meetings shall be paid by the leagues in their respective areas; this compensation shall be the same as described in Article I, Section II, Paragraph D.

#### ARTICLE VII GRIEVANCE PROCEDURE

SECTION I. The following steps will be used in any complaint or grievance.

Each league will notify its members of the name, office, address and telephone number of the responsible person to whom complaints will be addressed. All complaints and responses will be in writing.

- A. Step #1. The complainant must present in written form, within ten days, the complaint to the league president. The complainant must indicate the section of the constitution or bylaws they believe has been violated.
- B. Step #2. The league president has a working week (five days) in which to investigate and respond.
- C. Step #3. If not satisfied, the complainant may appeal within ten days (two working weeks) to the Area Chairperson.
- D. Step #4. Response by the Area Chairperson must be given within five days (one working week).
- E. Step #5. If the complainant is not satisfied at this level, an appeal may be made within ten days (two working weeks) to the Executive Committee of CHSSA. The complainant will be heard and a response given by the Executive Committee within 30 calendar days. If a scheduled CHSSA meeting does not take place during this time period, then the Executive Committee will utilize the conference telephone call.
- F. Step #6. If the complainant is not satisfied with the decision of the Executive Committee, an appeal may be made to the CHSSA State

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Council ten days prior to the next regularly scheduled meeting. The complaint will become an item of new business on the agenda. The CHSSA President will notify the complainant of the Council's decision within five days (one working week.)

#### ARTICLE VIII

SECTION I. Names of all past presidents, since 1957, or CSSC shall be listed on a roster in the By-laws.

A. 1957-58	Edna Spelts	Modesto-Downey
B. 1958-59	Joseph G. Lagnese	Sweetwater
C. 1959-60	Carmendale Fernandes	Sunnyvale-Fremont
D. 1960-61	George Armstrong	Coachella
E. 1961-62	Mary Ritter	Modesto
F. 1962-63	Lehr Mushrush	Torrance-North
G. 1963-64	Bro. Robert Maquire	San Francisco-Riordan
H. 1964-65	Duane Johnson	Fullerton
I. 1965-66	Ted Moore	San Francisco-Lincoln
J. 1966-69	James O'Banion	Fresno-McLane
K. 1969-72	Donovan Cummings	Stockton-Edison
L. 1972-75	Richard E. Gustafson	Manhattan Beach-Mira Costa
M. 1975-77	Sandra Gray	Tustin
N. 1977-	Larry A. Smith	Fresno-Hoover

SECTION II. Names of all host schools, since 1957, of the State Tournament shall be listed in this section of the by-laws.

A. 1958-67	University of California, Santa Barbara
B. 1968	Stanford University, Palo Alto
C. 1969	California State College, Los Angeles
D. 1970	University of the Pacific, Stockton
E. 1971	California State College, Fullerton
F. 1972	University of San Francisco, San Francisco
G. 1973	University of California, Los Angeles
H. 1974	California State University, Fresno
I. 1975	California State Polytechnic University, Pomona
J. 1976	University of San Francisco, San Francisco
K. 1977	University of Southern California, Los Angeles
L. 1978	California State University, Fresno

#### ARTICLE IX AMENDMENTS

SECTION I. Changes in By-laws shall be in effect when approved by a majority vote of the CSSC members at a meeting. A copy of the change indicating exact wording and location of the change shall be delivered to the Secretary before a final vote on the change.

APPENDIX A

GRID SYSTEM FOR DISTRIBUTION OF QUALIFIERS

According to the By-laws of the California High School Speech Association, the distribution of qualifiers to the various designated areas rests primarily on dollar support from the area to CHSSA. This easily quantifiable method often leads to a fractionalized number of qualifiers being allocated to any one area. Since it is impossible to allocate an area 1/4 or 1/2 qualifier, an equitable method had to be devised. The following system devised by Tom Roper seems to be the best method. Utilized in the 1976 and 1977 apportionments, the system clearly allowed an equitable allocation of qualifiers. The system works as follows:

Step I: Eight qualifiers per event are reserved for each of the four areas, from the very start, leaving a total of 17 qualifiers per event to be divided up. This division does not effect Congress, only debate and individual events.

Step II. The total state dues collected from all four areas for the past three years are divided by 17 to determine the dollar amount assigned to each qualifier in each event.

Step III. The total dues from each individual area over the past three years are divided by the dollar value assigned per qualifier. (Step II). This figure is added to the basic eight qualifiers per event set aside for each area in Step I. Thus each area is allotted qualifiers in each event for the coming year as follows:

Area I.....11.8 qualifiers per event  
Area II.....11.2 qualifiers per event  
Area III....13.5 qualifiers per event  
Area IV.....12.5 qualifiers per event

These total the Constitutional 49 qualifiers per event, and are an accurate and exact division based on state dues paid. However, since no area can send .5 of a student or .2 of a debate team, some further work is necessary. In past years we would have rounded off these figures to the detriment of some areas (area II in this case). But, even the rounded off figures do not work, since they would then equal 50, not 49. This is where the grid system works.

Step IV. This step is for individual events only. A grid is drawn up. Each area is given numbers of qualifiers which will average out to the proper 49 total, and proper number for the area. As an example: Area IV is to be allotted 12.5 qualifiers per event. It will receive five 12's and five 13's. Area I's 11.8 is represented by two 11's and eight 12's. These numbers are then placed at random on a grid system as illustrated below.

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	A	B	C	D	E	F	G	H	I	J	Total
Area I	12	12	12	11	12	12	12	12	12	11	11.8
Area II	11	11	11	12	11	11	11	11	11	12	11.2
Area III	14	14	13	13	13	13	14	13	14	14	13.5
Area IV	12	12	13	13	13	13	12	13	12	12	12.5

Step V. Events are then assigned to each of the columns by blind draw, except that the national qualifier events are assigned to the first columns by blind draw to guarantee that no area will receive a disproportionate number of these "special" qualifiers. The final allotment as drawn into the grid sample above determines the number of qualifiers in each event assigned to each area. This is done by drawing in a, b, c order slips with the names of the events on them. Thus A in Step IV might be Dramatic Interp and J might be Programmed Reading.

Step VI. This step is for debate only. The same grid is drawn as illustrated in step four. The ten letters, A through J, are placed in a hat and drawn blindly. The one letter drawn by one Area Chairperson determines the number of debate team qualifiers the area is allotted, and all the other areas thus are allocated the remainder according to the numbers under the letter drawn. For example, if the letter "G" is drawn, then the debate allotment would be:

Area I.....12 teams  
Area II.....11 teams  
Area III....14 teams  
Aea IV.....12 teams

This arrangement has been used successfully in dividing qualifiers between leagues within an area. The method has proven very equitable, and it has kept the amount of haggeling down to a minimum in both area and league distributions. Additionally, it provides an incentive to all areas and leagues to actively recruit new schools into CHSSA.

APPENDIX B

AWARDS LIST STATE TOURNAMENT

Note: All awards should be identical, that is all 1st Places in Individual Events, Debate, and Congress should be the same size and design, both as a cost saving measure and as insurance that no event is given precedence over another.

I. INDIVIDUAL EVENTS.

1st Place.....10 trophies	Semi Finalist Awards.....70
2nd Place.....10 trophies	(7 each event)
3rd Place.....10 trophies	
4th Place.....10 trophies	
5th Place.....30 trophies	

II. CONGRESS.

1st Place.....1 trophy	Semi Finals.....14 Awards
2nd Place.....1 trophy	
3rd Place.....1 trophy	
4th Place.....1 trophy	
5th Place.....1 trophy	
6th Place.....1 trophy	
7th Place.....1 trophy	

(Note: 5, 6, 7th may be same size)

"Finalist".....7 Awards

Presiding Officers

Outstanding.....1 Award	Semi Finals.....2 Awards
Superior.....1 Award	

III. DEBATE.

1st Place.....2 trophies	Octo Finalists.....8 Awards
2nd Place.....2 trophies	(same as Semi Final Awards in I.E.)
3rd Place.....4 trophies (Semi Finals)	
4th Place.....4 trophies (Qtr. Finals)	

(There are only two debates in quarter finals.)

IV. SWEEPSTAKES.

1st Place.....1 trophy
2nd Place.....1 trophy
3rd Place.....1 trophy
4th Place.....1 trophy
5th Place.....1 trophy

V. CERTIFICATES.

One certificate per each entry in the tournament....668 (normally order 700). These must be printed anew each year on parchment paper. Gold seals in the same number must be imprinted with CHSSA seal and affixed to certificates.

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VI. HOST AWARD.

Traditionally some sort of engraved plaque has been awarded to the host university, college, or school.

All Awards should be engraved: CALIFORNIA STATE FINALS \_\_\_\_\_.  
Year

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APPENDIX C

JUDGING CRITERIA FOR ALL EVENTS

The following judging criteria for all State Tournament events were formally adopted by the California State Speech Council in 1976. These directions appear on each ballot or with each ballot in the state tournament. Adoption of a formal criteria, it is hoped, will lead to consistent judging of events throughout the state, in both league tournaments and the state tournament. Students and coaches should be familiar with the judging criteria for all events and the specific rules for all events prior to competing in the California State Finals.

## DEBATE

### GENERAL RULES

1. Please return the decision sheet to the timekeeper in the room immediately at the conclusion of the debate. You may then take the time to write out the ballot while the next round is being paneled.
2. Please do not discuss your decision with the debaters or with other judges in the panel.
3. Contestants are given code numbers. Please do not ask for school identity.
4. Debate speeches have maximum time limits. Teams should be penalized for excessive overtime. At the least, any material offered after the time limit should be disregarded.
5. Rude or sarcastic behavior is not tolerated. Humor is to be encouraged.
6. Team members may not communicate with each other while one member of the team is speaking. They may quietly communicate when both are seated at their table. NO noted or verbal instructions may be passed to the speaker either during his speech or during cross-examination. A speaker may return to his files to obtain forgotten or requested material, however.
7. False or manufactured evidence is grounds for a loss being given to the offending team. BE CAREFUL in this consideration, however, since an assertion by one team that another's evidence is false may in itself be false.
8. The cross-examination period is not a trial. Questions and answers should be pertinent and clear. Evasions or vagueness are to be discouraged. The questioner controls the time and has the right to cut off an answer when he has heard enough or heard what he wants to hear. The cross-exam period is not a time for debating. Information extracted from an opponent should be effectively utilized in following speeches. A TEAM MAY NOT WAIVE ITS CROSS-EXAM PERIOD IN ORDER TO GAIN MORE TIME FOR PREPARATION OF SPEECHES. No particular order is required for cross-examination. Either team member may go first.
9. DO NOT DEBATE THE DEBATERS. The decision should be made on the basis of what was said in the round, not on what should have been said. Often a judge can see weak arguments, poor reasoning, poor logic, and bad evidence or other flaws. Remember, it is up to the other team to find those flaws. NEVER MAKE A DECISION BASED ON YOUR OWN ARGUMENTS.
10. REMAIN OBJECTIVE. Do not let personal opinions concerning the debate resolution influence your decision. Remember, the debaters are obligated to debate whichever side of the resolution they draw.

11. SHOULD-WOULD ARGUMENTS: No debate team can prove conclusively that some action will be taken or some future effect will occur. The affirmative team does have some fiat power. That is, they can "legislate" into existence their plan for implementing the resolution. Negative teams cannot demand absolute proof that the plan will be adopted or that it would be implemented. Negative teams can, however, demand some evidence showing a proclivity for adoption of the affirmative plan.
12. Debate is an exercise in oral communication and persuasion. The debaters should display good speaking skills, BUT A DECISION SHOULD NEVER BE MADE ON THE BASIS OF SPEAKING ABILITIES ALONE. PRIMARY CONSIDERATION SHOULD BE GIVEN TO WHICH TEAM WON THE ISSUES OF CLASH IN THE DEBATE.
13. During the rebuttal periods teams may offer new evidence to support their position on issues previously argued in the debate constructive speeches. They may not raise any new issues in the rebuttal period.

#### MAKING A DECISION

1. Please take notes during the debate. Approximately 4000 words will be uttered during the round. It is impossible to remember significant issues and argument without some sort of notes. Try to outline each speech. Do not try to write too much; instead, get down important issues.
2. As the debate progresses, one to three issues usually surface as the important or crucial issues. Concentrate your attention on those issues you feel are the most important. (Teams will often claim victory based upon some sub-sub-sub point such as I, A, 1, b, or some other nit-picking issue.) DO NOT believe those victory claims unless YOU are convinced the issue is crucial to winning the debate.

## ORIGINAL ORATORY

### GENERAL RULES

1. Orations are original compositions of the contestant. The oration is delivered from memory. No notes, prompting or scripts may be used during the performance. No visual aid may be used.
2. The maximum time for performance is 10 minutes. There is no minimum time.
3. The contestant may use up to 150 words quoted from other sources. Sources of all quotations should be identified.

### JUDGING CRITERIA

1. Delivery should be judged for mastery of the usual mechanics of speech—poise, quality and use of voice, bodily expression, and qualities of directness and sincerity which impress the oration on the mind of the audience. There is no particular "style" of delivery for oratory.
2. The oratory speech should not be expected to solve any of the great problems of the day. Rather it should be expected to discuss intelligently, with a degree of originality, in an intelligent manner, and with some profit to the audience the topic chosen.
3. Some orators choose to offer solutions. However, the oratory may also serve to alert the audience to a threatening situation, strengthen devotion to a cause, or eulogize a person. Humor and satire are allowed in oratory.
4. The language of the oration should exemplify the highest standards of usage, style, and vocabulary.
5. Orators often take sides on issues that are contrary to the personal opinions of the judge. PLEASE remain objective. Judge the oration only on the basis of effectiveness of writing and presentation, not on personal opinion concerning the topic.
6. Exceeding the time limit should draw a penalty. Allow some reasonable leeway such as 10-30 seconds. The penalty for excess overtime should be lowering the ranking of the speaker by one rank. That is, if you would have ranked the speaker 2nd, overtime would require a 3rd ranking.

## PROGRAMMED READING

### GENERAL RULES

1. The contestant is to present a programmed reading based on a theme of his choice. Each program is to contain three or more separate selections or cuttings from different published works. The cuttings may be the work of the same author. (For example: three cuttings from Mark Twain works.)
2. The book or manuscript must be in the hands of the contestant.
3. The maximum time for the presentation is 10 minutes. There is no minimum.
4. Introductory, transitional and explanatory material must be written by the contestant. The title and author of all selections used must be given.
5. Introductory, transitional and explanatory material must be delivered in an extemporaneous manner, not read. These materials should not exceed 1/3 of the program. All selections used must be read.
6. The contestant must remain standing. No make-up, costumes or props may be used.

### JUDGING CRITERIA

1. The total presentation should develop one thematic concept. The net result for the listener should be a new or clearer understanding of the thematic concept the reader develops.
2. Reading of the selections should be effective, displaying a clear understanding of the mood and emotion of the selections. This is not dramatic interpretation. The reader may use facial expressions and gestures, and he should display good vocal interpretation techniques. Generally the programmed reading performance is characterized as being more controlled or restrained than the performance found in interpretation.
3. Introductory material and transitional material should contribute to the total effect of the thematic development.
4. Judge the quality of the literary selections on the basis of effectiveness of thematic development, not on a subjective evaluation of the "worth" of the material. Remember, the entire programmed reading's purpose is to develop one thematic concept.
5. Penalize overtime selections by lowering the contestant one rank from what you would have awarded him. Allow some reasonable leeway...such as a few seconds or the completion of a last sentence.

## EXTEMPORANEOUS SPEAKING

### GENERAL RULES

1. Contestants will draw three topics thirty minutes prior to the time they speak. The contestant will choose one of the three topics and prepare a speech on it. Topic choices are taken from the weekly news magazines: Time, Newsweek, and U. S. News and World Report for the eight weeks prior to the tournament.
2. Contestants will enter the room one at a time to speak. They will hand to the judge a slip of paper with their topic marked on it. A contestant may remain in the room to listen to other contestants after he has spoken, or he may leave the room. Contestants will enter the room at approximately seven minute intervals. If some time goes by and no contestant enters judges should check the area outside the room to see if the contestant is waiting. Often a speaker will finish early and leave, and the following contestant will not see the previous speaker.
3. No notes may be used during the speech. The maximum time for the speech is seven minutes. There is no minimum time.

### JUDGING CRITERIA

1. The delivery should exhibit poise, good vocal quality, effective use of gestures, and clarity of diction.
2. The speech should be well organized and easy to follow. The speech should contain adequate amplifying and proof materials which support the position the speaker chooses to take in relation to the topic. Undocumented assertions or unclear explanations are not satisfactory material. The speaker should adhere to the topic. Digressions into unrelated areas indicate poor preparation.
3. The speaker should display a clear analysis of the topic. A summary retelling of a magazine article is not a clear display of analytical thinking.
4. The content of the speech should show imaginative and effective use of the language. Slang terminology, poor grammar and mispronunciation indicate poor preparation and shallow thinking. Broad generalizations and weak logic and unimaginative rhetoric do not make an effective speech.
5. Contestants may support issues or viewpoints which are contrary to the thinking of the judge. PLEASE remain objective. Judge the speech on the effectiveness of the material and the presentation, not on whether or not you agree with the speaker.
6. Exceeding the time limit should draw a penalty. Allow some reasonable excess, such as finishing the last sentence...a few seconds. If the speaker is overtime excessively rank the speaker one rank lower than you would have.

Jan., 1978

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GENERAL RULES

1. The contestants will enter the room one at a time and draw a slip of paper from the judge. On the slip will be three topic choices. The contestant must choose one of the three.
2. At the conclusion of the speech the contestants must remain in the room until all contestants on the panel have spoken.
3. After drawing, the contestant has two minutes to think prior to speaking. The maximum time for the speech is five minutes.
4. Round I topics will be brief, thought-provoking quotations, Round II will be current event topics. Round III or semi-finals topics will be single word abstracts. The final round topics will be quotations.

JUDGING CRITERIA

1. The contestant has at least two choices in dealing with his topic. He may choose to relate the topic to some contemporary issue when dealing with the quotations or abstracts. For example, "Brotherhood" could lead to a discussion of the concept of brotherhood as it relates to racial issues in the United States. The contestant could also choose to interpret the meaning of the word "Brotherhood" in a semantic or general sense or in a philosophical sense. These do not represent the only choices open to the contestant. In all speeches, however, the speech should adhere to the topic chosen.
2. The contestant should display effective delivery skills including the use of voice, gesture, poise, diction, fluency, and style.
3. The speech should have a clear organizational structure and be easy to follow.
4. The contestant should display good reasoning and logic, evidence and example in support of his ideas. Shallow thinking and broad generalizations do not provide adequate basis for drawing conclusions.
5. The contestant should use effective and appropriate language. Slang terms, poor grammatical construction, and mispronounced words indicate a lack of thought and discrimination in communication of ideas.
6. Often contestants will advocate concepts or positions which are opposed to those of the listener. PLEASE be objective. Judge the performance on the criteria and not on the personal feeling you have towards the topic or ideas expressed.
7. Penalize speakers who go overtime by lowering the ranking by one rank from what you would have given them if they were not overtime. Allow some reasonable time...to finish a sentence before considering a penalty.

EXPOSITORY SPEAKING

GENERAL RULES

1. The expository speech is a speech to inform, not a performance. It should describe, clarify, illustrate or define an object, idea, concept or process.
2. The maximum time for presentation including set up and take down time for props is 10 minutes. There is no minimum time.
3. Audio and visual aides are allowed but NOT required. No animals or other persons may be used as aides. Items of dress necessary to the presentation may be put on and removed during the course of the presentation. These items must be considered as props which may not be part of the contestant's beginning or ending attire.
4. The speech may be delivered from memory or from notes.

JUDGING CRITERIA

1. Delivery should be judged for mastery of the usual mechanics of speech-poise, quality and use of voice, gestures, audience contact, sincerity and directness.
2. The audio or visual aides, if used, should contribute to the total effectiveness of the presentation. However, elaborate props are no substitute for effective writing and oral communication.
3. The text of the speech should be well developed, explain concepts clearly, and be well organized.
4. The language of the speech should exemplify the highest standards of usage, style, and vocabulary.
5. Penalize speakers who are overtime by ranking them one rank lower than you might have if they had not been overtime. Allow some reasonable time...such as the completion of a final sentence.

INTERPRETATION

GENERAL RULES

1. The interpretation must be delivered from memory. No notes, prompting or script may be used during the performance.
2. The maximum time is 10 minutes. There is no minimum time.
3. There are two types of interpretation competition--dramatic and humorous. In both types material may be taken from published sources such as plays, novels, short stories, essays or poetry. Two or more pieces of literature may not be combined.
4. In all performances the author and title of the selection must be given, at sometime during the performance.
5. The contestant must remain standing throughout the presentation. No props, make-up or costumes may be used.

JUDGING CRITERIA

1. The interpretation should recreate the characters in the selection through the use of voice, gesture, and facial expression. The total effect should be to carry the listener away mentally to the time and place of the story. Interpretation is "theater of the mind." It is not acting as would be found in a stage play.
2. Characters in the story should be consistently portrayed. They should be distinct in voice and gesture and should be reflective of their importance in the development of the scene.
3. The performer should display an understanding of the mood and emotion of the characters and the selection.
4. Transitions in time, character, mood and emotion should be clearly evident.
5. Narration, if used, should enhance the performance, not detract from it.
6. Clear diction and good vocal communication skills should be utilized by the performer.
7. Excess time should be penalized by lowering the rank of the contestant one rank from what you would have given him. Allow some reasonable time such as 10-15 seconds...to finish a last line...before penalizing the contestant.